



US Army Corps  
of Engineers  
Portland District

# SPECIAL PUBLIC NOTICE

## Portland District, Regulatory Branch New Notice Procedures (Revised)

Issue Date: September 24, 2000

Revised Date: Feb 28, 2001

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As of Jan 1, 2001, the Portland District U.S. Army Corps of Engineers, **Regulatory Branch** will no longer mail paper copies of Public Notices to general mailing lists. Instead, public notices will be published on the Portland Districts regulatory website at <http://www.nwp.usace.army.mil>, then once at this website, click on the “**Permits**” button.

The Corps announces new procedures for issuing project specific Public Notices. As required by Executive Order to reduce the use of paper in Federal agencies, the Portland District Corps of Engineers will no longer mail paper copies of Public Notices to general county mailing lists. Applicants and property owners adjacent to proposed projects will continue to receive Public Notices by mail.

Project specific Public Notices are intended to generate meaningful comments from the public on projects being evaluated by the Corps. Information for the Public Notice is taken directly from the application, therefore it is critical that applications contain clear and sufficient information. Drawings must clearly indicate the vicinity and site specific location of the project. Plan views and cross sections of waters of the United States overlaid by project design are also required. **Drawings must be completed on letter size paper (8 ½ by 11 inches) sufficient for posting on the website.** Drawings in other formats and sizes may be submitted to the Corps for additional information. Applications will not be considered complete without clear drawings that can be posted to the website.

The Corps is compiling new email lists on a county wide basis. If you are interested in being informed about public notices for specific counties please send your county of interest and your email address to [[don.easdale@usace.army.mil](mailto:don.easdale@usace.army.mil)].

If you have any questions concerning this new procedure, please contact Don Easdale at the address below or telephone (503) 808-4372.

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